

## MINUTES

March 29, 2010

The regularly scheduled meeting of the Board of County Commissioners was called to order this 29th day of March, 2010, in meeting room 200 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Howard, Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman  
Rusty Sullivan, Vice-Chairman  
George Skinner, Member  
Tammy Howard, Secretary

Others present were: Christine Brannon, David Batton, Melinda Duke, James Tyree, Denise Ellison, Peggy Laizure, Deborah VanWye, David Tinsley, Tarran Manning, Marsha Blair and Bobby Cleveland.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the minutes of the Regular Meeting of March 22, 2010.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

Upon the request of Melinda Duke, Purchasing Agent, Rod Cleveland moved, seconded by George Skinner, to accept the bids and to table the awarding and/or rejecting of County Bid #HWY-1449 – One-Year (1) Non-Encumbered Contract for Highway and Bridge Materials for the County Commissioners, due to so many line items. The bid term will be from May 5, 2010 and ending on May 4, 2011.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

<b>Vendor Bid List for County Bid #HWY-1449</b>			
<b>COMPANY NAME:</b>	<b>NON-COLLUSION AFFIDAVIT:</b>		
(1) <i>Bernie Mathes Trucking Inc.</i>			YES
(2) <i>Blessing Gravel, LLC</i>			YES
(3) <i>Bridge &amp; Highway Materials</i>			YES
(4) <i>Dale Brown Inc.</i>			YES
(5) <i>Dub Ross Company, Inc.</i>			YES
(6) <i>Quikservice Steel Co. of Oklahoma City</i>			YES
(7) <i>Sunbelt Equipment &amp; Supply</i>			YES
(8) <i>Boral Aggregates</i>			YES
(9) <i>Hanson Aggregates</i>			YES
(10) <i>Kirby-Smith Machinery, Inc.</i>			YES
(11) <i>Martin Marietta Materials</i>			YES
(12) <i>Nickelback Transport LLC</i>			YES
(13) <i>Red Rock Pit, Inc.</i>			YES
(14) <i>Sand Express Inc.</i>			YES
(15) <i>Tishomingo Sand &amp; Gravel</i>			YES
(16) <i>TJ Campbell Construction Company</i>			YES
(17) <i>Tinhorns R Us</i>			YES
(18) <i>Advanced Workzone Services</i>			YES
(19) <i>Vulcan Signs</i>			YES
(20) <i>A&amp;A Trucking, Inc.</i>			YES
(21) <i>C L Boyd Company, Inc.</i>			YES
(22) <i>Dolese</i>			YES
(23) <i>Silver Star Construction Co., Inc.</i>			YES
(24) <i>Van Keppel Construction Equipment</i>			NO BID
(25) <i>Custom Products Co.</i>			YES
(26) <i>Joe Brown Company, Inc.</i>			YES

Upon the request of Melinda Duke, Purchasing Agent, Rod Cleveland moved, seconded by George Skinner, to accept the bids and to table the awarding and/or rejecting of County Bid #COM2-1450 – The purchase of one (1) or more, 2009 or newer model, End Dump Quarter Frame Trailer for the County Commissioners.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

# CLEVELAND COUNTY BID SUMMARY

## List of Individual Bidders

	Bruckner Truck Sales	Frontier Equipment	Kirby-Smith Machinery, Inc.	Southwest Trailers & Equipment	Gefco - Steco	Van Keppel Construction Equipment	
BID: #COM2-1450							
DEPT: Commissioner's							
DATE OPENED: 3-29-10							
	1	2	3	4	5	6	
<b>List of Individual Items</b>							<b>Awarded To:</b>
The purchase of one (1) or more, new 2009 model, End Dump Quarter Frame Trailer for the County Commissioners.							Tabled on 3-29-10
<b>PROPOSED TRAILER:</b>							
MAKE:	MANAC	NO BID	Trail King	Construction Trailer Specialist	Steco	NO BID	
MODEL:	HRS-32		TK SHRQ32	HRD-32	R1P3254		
YEAR:	2011		2010	2010	2010		
WARRANTY:	1 YR		see attached statement	1 YR	1 YR		
<b>BID PRICE</b>							
<b>DELIVERED TO WAREHOUSE:</b>	\$33,277.71		\$47,559.00	\$29,000.00	\$50,815.00		
Can Be Delivered By:	5/28/2010		90 to 120 days	30 days ARO	third party transport		
<b>Exceptions:</b>	AR-450 Hardox		_____	_____	trailer not available within the 14		
Does Bid Proposal Comply:	NO		YES	YES	NO		
<b>Contact Information:</b>							
Name:	Lance Daniel		Pud Wood	Don Lester Jr.	Brian Hinrichs		
Title:	Sales		Gov. Sales	Sales Rep.	GM		
	3824 W. Reno OKC, OK 73147		8715 W. Reno OKC, OK 73127	10400 W. Reno OKC, OK 73127	2215 S. VanBuren Enid, OK 73701		
Telephone:	405-401-0580		405-495-7820	405-943-9851	580-237-7433 x508		
Fax:	405-942-4940		405-787-5973	405-943-4013	580-242-1635		
<b>NON-COLLUSION AFFIDAVIT:</b>	YES		YES	YES	YES		
PA-102(1982)							

Rusty Sullivan moved, seconded by George Skinner, to approve to Resolution proclaiming April as Child Abuse Prevention Month in Cleveland County and urging community support for efforts to provide a safe and nurturing environment for all children; and, as part of the statewide awareness program, authorizing a Blue Ribbon Tree using ribbons to show community support in Cleveland County for Children in general by the Exchange Club of Norman.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to table the discussion, consideration, and/or action to approve a Resolution establishing that use of county road easement for installation of public utilities, water, electrical, sewer, power, etc shall be installed along the furthest point from the center line of the county road along the outside boundary or fence line of the easement to avoid disruption of county road and easement maintenance or mowing and to have county approval for any variance and requiring inspections.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to the discussion, consideration, and/or action to approve a Resolution to have all contracts and/or agreements with the county or any agency thereof to be terminated and or closed on or before June 30<sup>th</sup> of each fiscal year to better maintain sound procedures for accounting and budgeting.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the amended and revised Employee Personnel Policy Manual for Cleveland County to become effective March 29, 2010.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the contract renewal between the County Health Department and Professional Properties of Oklahoma, LLC managed by Grace Commercial Real Estate for Day Porter Services as per the Common Area Maintenance Cost Sharing Agreement Doc. Number Z 2006 585 approved in the Commissioner's Meeting on 7-10-2006. The contract shall be in effect from March 15, 2010 through March 14, 2011. The Health Department will pay a fee of \$300.00 or 60% of the total cost for Day Porter Services per month. Professional Properties of Oklahoma, LLC will pay \$200.00 or 40% of the total Day Porter Services per month. The maximum County Health Department amount shall not exceed \$3,600.00.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the invoice received from Pottawatomie County Public Safety Center for housing inmates for the month of January, 2010 in the amount of \$18,560.00.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Renewal Maintenance Agreement between the County Sheriff Department and Travis Voice & Data for the Mercom Recorder Equipment for the amount of \$2,881.00. Contract effective March 1, 2010 through February 28, 2011.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Allocation of Alcoholic Beverage Tax in the amount of \$25,790.80.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to table the discussion, consideration, and/or action to approve the Application for Permit for Utility Line Installation for the Cleveland County Rural Water Districts Rural Portable Water System.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the following Blanket Purchase Orders:

a. General Fund

10-4429 – F2	Pitney Bowes	\$ 3,069.00
10-4430 – F2	Pitney Bowes	\$1,210.00
10-4463 – D2	Copelin’s Office Center	500.00

b. Highway Fund

10-4416 – T2A	Cummins Southern Plains Inc.	500.00
10-4422 – T2A	Fleet Pride	1,500.00
10-4442 – T2A	Bruckner’s Truck Sales, Inc.	1,500.00
10-4453 – T2A	Copelin’s Office Center	500.00
10-4468 – T2A	Petroleum Marketers Equipment Co.	750.00
10-4471 – T2A	Lampton Welding Supply	800.00
10-4472 – T2A	O’Reilly Automotive	2,500.00

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

10-0136 – HR2	10-0066 – T2A
10-2974 – SA2	10-1311 – T2A
10-3119 – B2A	10-2025 – T2A
10-3800 – SA2	10-2616 – T2A
	10-3865 – T2A
10-2396 – MD2	

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 09/10

a. General Fund	\$10,847.66
b. Highway Fund	36,449.58
c. Health Fund	7,066.00
d. Sheriff Service Fee Fund	205.08
e. Sheriff Commissary Fund	960.00
f. Sheriff Jail Fund	1,526.50
g. Sheriff Revolving Fund	2,493.68
h. Treasurer's Sales Tax Cash Fund	518,315.65
i. Fair Board Fund	786.97

FY 08/09

a. General Fund	\$3,537.80
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The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, George Skinner moved, that the meeting be adjourned. Rusty Sullivan seconded the motion.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

(Clerk's Note: the agenda was posted on 3-26-10 @ 8:53 a.m.)